

**FULL BOARD MEETING MINUTES**  
**of the**  
**MONTANA BOARD OF REAL ESTATE APPRAISERS**  
**CONFERENCE CALL**  
**10:35 a.m. 12:17 p.m.**  
**SEPTEMBER 14, 2021**

**1. Call To Order - Establish Quorum - Introduction of Board & Staff Members (00:00:22)**

**Board Members Present:**

Mr. Pete Fontana, Chair  
Mr. Greg Thornquist, Vice Chair  
Ms. Julie Forbes  
Mr. Myles Link  
Mr. George Luther  
Mr. Steven Hall  
Ms. Patti Dundas

**Board Staff Present:**

Ms. Sharon Peterson, Executive Officer  
Ms. LaVerne Loechel, Administrative Specialist  
Mr. Todd Younkin, Division Administrator

**a. Introduction of new board members – Steven Hall and Patti Dundas (00:03:51)**

**2. Approval and Tentative Modification of Agenda Order (00:10:59)**

**Motion (00:11:51):** Ms. Patti Dundas moved to approve the agenda as modified moving item 5. Mr. George Luther seconded. The motion carried unanimously.

**3. Review Minutes – June 15, 2021 (00:13:17)**

**4. Public Opportunity to Comment (Presiding Officer Statement) (00:12:24)**

The presiding officer read the public participation statement. There was no public present to comment.

**5. Division Administrator's Report – Todd Younkin (00:43:27)**

**6. Board Action (00:13:58:00)**

**a. Rulemaking (00:14:00)**

**i. Review and Respond to Comments for MAR 24-207-45 (00:14:01)**

**ii. Final Notice MAR 24-207-45 (00:14:43)**

**Motion: (00:16:10)** Mr. George Luther moved to proceed with the rule amendment exactly as proposed. Mr. Greg Thornquist seconded the motion. The motion carried unanimously.

**iii. AQB Changes to Real Property Appraiser Qualification Criteria effective January 1, 2022 (00:23:51)**

**Motion: (00:31:53)** Mr. George Luther moved to adopt the new January 1, 2022 criteria and task staff to draft the rule amendment language to bring back to the board for review at the next board meeting. Ms. Julie Forbes seconded the motion. The motion carried unanimously.

**b. Appoint members to the Grants Committee (00:33:21)**

**Motion: (00:42:58)** Ms. Julie Forbes moved to dissolve the Grants Committee and leave ASC Grants as a standing agenda item. Ms. Patti Dundas seconded the motion. The motion carried unanimously.

**c. Board Member Elections (00:56:57)**

**Motion: (00:58:28)** Ms. Julie Forbes nominated Mr. Pete Fontana to continue as the Full Board Chair until May 1, 2022. Mr. Myles Link seconded the motion. The motion carried unanimously. Mr. Fontana accepted the nomination.

**Motion: (1:00:00)** Mr. George Luther nominated Mr. Greg Thornquist to be provisional Full Board Chair after May 1, 2022. Mr. Pete Fontana seconded. The motion carried unanimously. Mr. Thornquist accepted the nomination.

**Motion: (1:01:27)** Mr. George Luther nominated Mr. Greg Thornquist to continue as Full Board Vice-Chair until May 1, 2022. Ms. Julie Forbes seconded. The motion carried unanimously. Mr. Thornquist accepted the nomination.

**Motion: (1:04:32)** Mr. George Luther nominated Mr. Myles Link be Full Board Vice-Chair after May 1, 2022. Mr. Gregg Thornquist seconded. The motion carried unanimously. Mr. Myles Link accepted the nomination.

**Motion: (1:06:08)** Mr. Pete Fontana nominated Mr. Greg Thornquist to continue as Chair of the Adjudication Panel. Mr. George Luther seconded. The motion carried unanimously. Mr. Greg Thornquist accepted the nomination.

**Motion: (1:06:39)** Mr. Peter Fontana nominated Mr. George Luther to continue as Chair of the Screening Panel. Ms. Julie Forbes seconded. The motion carried unanimously. Mr. George Luther accepted the nomination.

**d. Annual statute review – Title 37 Ch. 54 and Title 2 Ch. 15 Part 17 (01:07:35)**

**Motion: (01:15:27)** Mr. George Luther moved to have 37-54-113 become permanent in statute. Ms. Patti Dundas seconded the motion. The motion carried unanimously.

**7. EO Report (01:27:2800)**

**i. Budget Report (01:27:37)**

**ii. CE Audit Report (01:34:11)**

**iii. AARO Fall 2021 Conference Update (01:35:06)**

**8. Screening and Adjudication Panel Reports (01:38:46)**

**9. Next Board Meeting – December 14, 2021 (01:39:59)**

**10. Adjourn (01:42:13)**

**Motion (1:42:15):** Mr. George Luther moved to adjourn the meeting. Mr. Greg Thornquist seconded. The motion carried unanimously.

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